

**IN THE INCOME TAX APPELLATE TRIBUNAL**  
**CHENNAI BENCHES: CHENNAI 600 090**

**OFFICE ORDER**

In order to contain the spread of Corona Virus (COVID-19) and as a precautionary measure to prevent the spread of infection, in exercise of power conferred upon Regional Vice President of the Income Tax Appellate Tribunal, by Honourable President of the Income Tax Appellate Tribunal (ITAT ), and in view of the present situation in Chennai, it is hereby informed that the physical office of the ITAT at Chennai will remain closed with immediate effect and till 31.03.2020. During the said period, all the officers and staff remain available at home and if the presence of the any officer and staff for rendering duty in connection with the urgent hearing of the matters by the Tribunal and for allied services as required. The officers and staff shall make himself / herself available for the duty for the purpose of report immediate compliance.

2. However, with the help of " Work from Home" Operations of almost all the key functionaries in extremely urgent communications received on e-mail in respect of any urgent matters will be duly attended to. Any urgent communications, on e-mail, may be sent to [chennai.bench@itat.nic.in](mailto:chennai.bench@itat.nic.in), ideally with the copy to [george\\_mathan@yahoo.com](mailto:george_mathan@yahoo.com)

3. In case of any difficulty, the following officials may be contacted on phone or Whatsapp for any extremely urgent work.

- i) Sh.George Mathan, JM 9405331516
- ii) Sh.Inturi Rama Rao,AM 9811378926
- iii) Sh.Ramit Kochar, AM 9811851127
- iv) Sh.Soma Sundaram,DDO 8695545135
- v) Sh.Chandrasekar,Off.Suptd 9445172647

4. However, the above contact details are only for extremely urgent matters. Please co-operate with us, by not calling on these numbers unless wholly unavoidable. In the normal course, please communicate by e-mail only. Be assured that all your e-mail will be promptly attended to.

5. All the cases scheduled for hearing till 31.03.2020 have already been adjourned and rescheduled date of hearing will be communicated through the official web site i.e. [www.itat.gov.in](http://www.itat.gov.in). It will not be possible for us to attend any telephonic enquiry in this regard.

**Sd/-**

Dated:23.03.2020

(Mahavir Singh)

VICE PRESIDENT,Chennai Zone

Copy to:

To all concerned.