

**INCOME TAX APPELLATE TRIBUNAL,**  
**PUNE ZONE, PUNE**  
2<sup>nd</sup> Floor, MJP Building,  
Near St. Mary's School, 463, Stavely Road,  
**Pune – 411001**

**\* OFFICE ORDER \***

In exercise of the powers conferred upon the Zonal Vice Presidents of the Income-tax Appellate Tribunal, by Hon'ble President of the Income Tax Appellate Tribunal, and in view of the present situation in relation to COVID-19 and other attending circumstances in Pune Zone consisting of Benches – Pune, Nagpur, Panaji & Raipur, it is hereby informed that the physical offices of the Income-tax Appellate Tribunal at Pune, Nagpur, Panaji & Raipur will remain closed, with immediate effect and till 31<sup>st</sup> March, 2020 or till further orders, whichever is earlier.

2. However, with the help of 'work from home' operations of almost all the key functionaries, any extremely urgent communications received on email, and any urgent matters, will be duly attended to. Any urgent communications, on email, may be sent to: **pune.bench@itat.nic.in**


3. In case of any difficulty, the following officials may be contacted, on phone or WhatsApp, for any extremely urgent work:

a. **For Pune Benches** : (e-mail: [pune.bench@itat.nic.in](mailto:pune.bench@itat.nic.in))

1. Shri R.S. Syal, Vice President (M) - 9899792531
2. Shri G.C.V. Subba Reddy, Sr.PS (M) – 8605097015
3. Shri L. Madhu Kumar, OS (M) – 9146472831

b. **For Nagpur Bench** (e-mail: [nagpur.bench@itat.nic.in](mailto:nagpur.bench@itat.nic.in))

Smt. Asha Mathew, OS (M) – 8380963860,

  
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23/03/-20

c. **For Raipur Bench** (e-mail: raipur.bench@itat.nic.in)

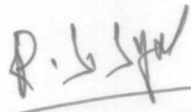
Shri G. Ramteke, OS (M) – 9589480699,

d. **For Panaji Bench** (e-mail: panaji.bench@itat.nic.in)

1. Shri Yeshwant Priyolkar, LDC (M) – 9834923472,
2. Shri Nhanu Morajkar, LDC (M) – 9423321605,

4. However, the above contact details are only for extremely urgent matters. Please cooperate by not calling on these numbers, unless wholly unavoidable. In the normal course, please communicate by emails only. Be assured that all your emails will be promptly attended to.

5. All the cases scheduled for hearing till 31<sup>st</sup> March 2020 will be adjourned and the rescheduled dates of hearing will be notified through the official website [www.itat.gov.in](http://www.itat.gov.in) It is not possible for us to attend any telephonic inquiries in this regard.

  
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(R.S. Syal) 23/03/20  
Vice President (PZ)

Date: 23<sup>rd</sup> March, 2020

cc: All concerned