

**INCOME TAX APPELLATE TRIBUNAL**  
**CHANDIGARH BENCHES, CHANDIGARH ZONE**

16<sup>th</sup> March 2020

**ADVISORY ON NOVEL CORONAVIRUS (COVID-19)**

In view of the instructions of the Hon'ble President, ITAT, dated 13<sup>th</sup> march 2020, amid novel coronavirus (covid -19) outbreak for taking precautionary measures in the light of the notification issued by the Hon'ble Supreme Court of India dated 13<sup>th</sup> March 2020 to ensure the safety of citizens , stakeholders, litigants and staff of ITAT, during this pandemic, the following precautionary measures are required to be taken till 31<sup>st</sup> March 2020 or further notice.

1. All the stakeholders are requested not to over crowd the premises of ITAT, courtrooms, corridors and bar room.
2. No person, except lawyers, chartered accountants and authorized representatives/ departmental representatives who are appearing for the matters listed on the respective dates, along with not more than one representative of the litigants are requested to attend the court ensuring minimal participation of people.
3. In order to seek adjournments, the stakeholders are requested to encourage Email/ Fax communications and the same will be entertained till 10.00 am to the date of hearing on the Email ID [chandi.bench@itat.nic.in](mailto:chandi.bench@itat.nic.in) or Fax No. 0172-2741987, 2740367 which will be placed before the respective Benches during the Bench Hours.
4. The counsels for the assesses may advise their clients not to visit the court room unless their presence is necessary.
5. If anyone is showing symptoms of flu, fever, cold and cough, contact health authorities immediately and avoid visiting premises of the ITAT. In case of emergency e-mail/fax may be used to contact ITAT office.
6. The officers and the staff of all the Benches of Chandigarh Zone are also requested to follow the above instructions with immediate effect to restrict further spread of any flu and viral symptoms in the workplace and in family.

7. The above instruction shall remain in force till 31<sup>st</sup> march 2020 or such date as may be intimated. All concerned are requested to co-operate.
8. Please feel free to contact Tribunal in case of any difficulty, or any feedback on the Email ID or fax Number given above.
9. Copies of the Hon'ble President's directions and the notification of Hon'ble Supreme Court of India are enclosed herewith. During this period of threat, All the Stakeholders are requested to kindly cooperate with the Tribunal and follow the preventive measures.

Sd/-  
N.K.SAINI  
VICE PRESIDENT